

Check on arrival/ departure

You will get the **code for the front door** and your **WIFI code** from the owner prior to your arrival.

Please check on arrival:

Warm water and electricity is working !

Rooms:

Beds are made.

Towels (2x big, 2x small, 2x washcloth ,shower mat) and toiletpaper in the bathroom.

2x warm blankets, 2x bathrobes in the cupboard.

Kitchen/ Utility Room

Cleaning supplies and detergents as well as toilet paper are normally available in the house (utility room on the ground floor). If something is missing, please get it yourself!

Spices, long-life preserves, tea, oil, vinegar, jam, honey are usually there for you in the kitchen. If something is missing, please get it ...!

Check that the fridge and freezer are empty and that the oven and the baking trays are clean.

Check also whether there is still washing-up liquid, tabs for the dishwasher, rubbish bags, dishcloths - if not - please...!

Coffee taps (Nespresso) or coffee powder, if necessary - please...!

Please check during your stay:

Please **switch off** the lights and all technical devices, especially the **radiators in the bathrooms**, when they are not required.

Pay attention to **waste separation and disposal! Don't leave any food leftovers outside** unless you want to get eaten up by ants and other vermin!

Hot water is limited, please use it as quickly as possible once a day! Cold showers are no problem and healthy!

Please leave open the **large blinds** in the living room of the apartments!

Please use towels not only once! Only the **multi-coloured towels** for the beach or loungers on the terrace, please! (There are spare towels and bed linen in the closet in the utility room)

You can make use of the **washing machine and dryer during your stay** but please wash and dry your dirty laundry **after** your stay at home. **(Thank you:))**

Please check on departure

Rooms:

Take off the **covers of the bedding** and put it in a heap in the respective bathroom with the **used towels**.

Turn off the heating in the bathroom!

Kitchen:

The cleaning of the kitchens is **not part** of the final cleaning done by external cleaners, **the guests are responsible for the cleaning: (see also Duties& House Rules)**

Empty and clean the **refrigerator and freezer** compartment **completely**.

Clean the **oven and trays**.

Put **dishes/glasses etc.** (clean and dried) back into the cupboards.

Clean the **kitchen block, the kitchenettes and the glass back panel**.

Dispose of any **rubbish**

Money for external cleaners:

Place an **envelope** labeled **Catarina** on the kitchen block.

Content:

Final cleaning Apt. **Pinheiro 50.00 EUR**, Apt. **Atlantico 60.00 EUR**

+ **10.00 EUR per person** for your stay (bed linen etc.)

Important:

Turn off all lights and electronic devices and **close all windows and doors**, please **leave** the blinds **open**.

Please **put all things back** where they belong!!! (dishes/glasses/pots/cutlery/chairs/tables/loungers provided by each apartment)

Please **do not leave** any other decorative items in the house- even if you might think these are very unique and decorative;)

If things don't work anymore or didn't work in the first place, if something was damaged or broken, please **report it** to the owner **immediately**.

Thanks you for you cooperation- this helps us a lot!